

**Board Meeting Agenda**  
**Tuesday, April 29, 2025, 6:30 pm**  
**Hamline Chapel UMC, Lawrenceburg, IN**

**I Call to Order**

- Called to order at 6:34 PM. In attendance: Penny Britton, Ryan Britton, Tyce Britton, Kayci Schmidt, Elise Gillespie.

**II Approval of Agenda**

- Approved

**III Reports**

A. Minutes

- Approved

B. Treasurer's Report

- Approved

C. Mail/Correspondence

- Check for \$35 for family membership.

D. Committees

1. ACT

- From meeting on 2025-04-22
  - Need to fill out the warranty, signed, and scanned before the pick meeting on May 19. Ryan has it printed.
  - Need to have an excerpt production meeting prior to the pick meeting to establish conflicts. Excerpts will be Thursday, Friday, and Saturday.
  - If we want an ad in the OCTA program, the link is in the OCTA email that has all of the information we need.
  - Penny to upload pictures. We need to add Beetlejuice pictures.
  - Register for the convention and reserve hotel. You have to register if you are helping in any way. June 6 is cut off.
  - Need to make a decision on White Christmas and Fall play. If we want it adjudicated, we need to have rights by June 1.
  - Penny to send our history to Linda Roll.
  - Have to buy the Mousetrap festival rights before the pick meeting.

2. Production

- Concord login is not working. None of our purchase history exists. Ryan to call customer service.

- Ryan to schedule a production meeting for The Mousetrap excerpt.
  - Erin A. may be taking the part of Miss Casewell due to Jennifer's absence.
  - Liberty Theater fundraising casting call went out. Ryan has some follow-ups, including rights purchases, if all goes as planned. Video auditions are accepted through this week. Dates got pushed back. Last two Wednesdays of June and first Thursday of July.
3. Advertising/Publicity
    - South Dearborn and Lawrenceburg districts have sent out to principals the Annie, Jr. sign up poster. Physical posters still need printed and hung out.
    - Big Fish roles still need to be filled. Please share.
    - Beetlejuice, Jr. advertising was a success!
  4. Community Outreach
    - DCP cannot afford to rent Agner Hall. Pride is now only outside in the parking lot. Can we do a mutual fundraiser with them where we raise money to help them afford it?
      - Penny to see how short they are and get more clarity.
      - Can we work with them on the Liberty Theater shows?
    - Ryan to reach out to Cincinnati Pride people to see if they will sponsor Liberty Theater shows.
  5. Social Media
    - n/r
  6. Membership
    - Dues go up May 1.
  7. Socials/Fundraising
    - Shirt fundraiser?
  8. RTP Jr
    - Beetlejuice, Jr. was awesome!
    - Annie, Jr. has had 5 signups and 2 who have paid.

#### **IV Unfinished Business**

- A. Beetlejuice Jr Update
  - Kayci passed the auditorium rental form to Penny for Beetlejuice. The same form needs to be done for Big Fish.
  - Beetlejuice, Jr. was a HUGE success.
- B. Photo Slides
  - Tabled
- C. Insurance
  - Penny motions to continue moving forward with 1M D&O insurance policy. Kayci seconds. Motion passes.

D. 45 yr Anniversary

- Tabled

**V New Business**

A. Big Fish Budget

- Budget to be completed by Brittons on or before May 7.

B. Fundraiser Ideas

- DCP. See above.

C. ACT Convention

- We volunteered to run the concessions on Saturday, June 21 from 11:30 AM until end.

D. Woliung Farm visit

- We need a layout to determine set design and seating.
- Based on the previously proposed budget, we will lose money on this show and are on the fence.

**VI Adjournment**

- Elise motions to adjourn. Penny seconds. Motion passes. Adjourned at 7:42 PM.

*May 19th @ 6:30 pm is the next regularly scheduled meeting.*